



Fall 2008

IN-CLASS CIP COURSE SCHEDULE

Insurance Institute

Learning for the real world. Rewarding.™

REGISTRATION DEADLINES: EARLY: July 7 - July 31 / STANDARD: August 1 - August 22

(Deadlines apply to both FAST TRACK and Evening Class)

LATE REGISTRATION FEE EFFECTIVE AUGUST 23:

Late registrations will be accepted subject to \$55 late fee and space availability.

Schedule subject to changes – check often for updates

FAST TRACK – Fall 2008 *mandatory course

COURSE # & TITLE	INSTRUCTOR	DAYS	DATES	TIME	LOCATION	EXAM
C11* Principles& Practice of Ins. <i>must be taken as one of first four courses</i>	Rick Pickens	4 Sat.	Nov. 1, 8, 15, 22	9am – 4pm	New West	Dec 1 @ 9:30am
C13* Insurance Against Liability	Kerry McLaughlin	2 Fri. / Sat.	Nov. 7, 8, 21, 22	9am – 4pm	North Van	Dec 2 @ 1:30pm
C14* Automobile Insurance	Martin Dunstan	4 Sat.	Nov. 1, 8, 15, 22	9am – 4pm	Downtown	Dec 5 @ 9:30am
C32 Bodily Injury Claims	Kerry McLaughlin	2 Fri. / Sat.	Nov. 14, 15, 28, 29	9am – 4pm	Surrey	Dec 5 @ 1:30pm
C130 Essential Skills for the Insurance Broker/Agent	Carol Kuzyk	4 Sat.	Nov 1, 8, 15, 22	8:30 – 4pm	Downtown	Dec 2 @ 9:30am
C12* Insurance on Property	Scott Tumak	4 Sat.	Nov 1, 8, 15, 22	9am – 4pm	Kelowna	Dec 3 @ 9:30am

ONLINE – Fall 2008 *mandatory course

COURSE # & TITLE	INSTRUCTOR	DAYS	DATES	TIME	LOCATION	EXAM
C14* Automobile Insurance	Monica Woldring	Mon/Thurs	Oct 16 - Nov 24	6:30pm - 8:30pm	Online	Dec 5 @ 9:30am

EVENING CLASS – Fall 2008 (1 night/week, 2.5 hours for 11 weeks) *mandatory course

Lower Mainland - address of locations listed below schedule

COURSE # & TITLE	INSTRUCTOR	DAY	START TIME	START DATE	LOCATION	EXAM
C11* Principles& Practice of Ins. <i>must be taken as one of first four courses</i>	Rick Pickens		Fast Track - See Above		New West	Dec 1 @ 9:30am
	Carol Herron	Thurs.	5:15 PM	Sept. 11	North Van	
	Darlene McBride	Mon.	5:15 PM	Sept. 8	Aviva	
C12* Insurance on Property	Drinda Ribeiro	Mon.	5:15 PM	Sept. 8	Downtown	Dec 3 @ 9:30am
	Drinda Ribeiro	Wed.	6:30 PM	Sept. 10	Surrey	
C13* Insurance Against Liability	Mark Woodall	Thur.	5:15 PM	Sept. 11	Downtown	Dec 2 @ 1:30pm
	Kerry McLaughlin		Fast Track - See Above		North Van	
C14* Automobile Insurance	Tim Provenzano	Tues.	5:15 PM	Sept. 9	Downtown	Dec 5 @ 9:30am
	Martin Dunstan		Fast Track - See Above			
	Monica Woldring		ONLINE WEB COURSE - See Above		Online	
C16* Business of Insurance - <i>must be taken as one of the last 3 courses</i>	Shaun Sinclair	Wed.	5:15 PM	Sept. 10	Downtown	Dec 1 @ 1:30pm
C32 Bodily Injury Claims	Kerry McLaughlin		Fast Track - See Above		Surrey	Dec 5 @ 1:30pm
C39 Fraud Awareness	Arnie Archer	Thurs.	5:15 PM	Sept. 11	Downtown	Dec 4 @ 1:30pm
C45 Surety Bonds	Kevin Matwick	Thurs.	5:15 PM	Sept. 11	YWCA	Dec 4 @ 9:30am
C110 Essentials of Loss Adjusting	Hans Doge	Tues.	5:15 PM	Sept. 9	Downtown	Dec 4 @ 9:30am
C111 Advanced Loss Adjusting	Mike Talbot	Wed.	5:15 PM	Sept. 10	Downtown	Dec 3 @ 1:30pm
C120 Underwriting Essentials	Ron Holmes	Mon.	5:15 PM	Sept. 8	Downtown	Dec 3 @ 1:30pm
C130 Essential Skills for Brk/Agt	Carol Kuzyk		Fast Track - See Above		Downtown	Dec 2 @ 9:30am

Vancouver Island - address of locations listed below schedule *mandatory course

C11* Principles & Practice of Ins.	Vicki Rowan	Tues	5:00 PM	Sept. 9	Victoria ING	Dec 1 @ 9:30am
C12* Insurance on Property	Dale Rogoza	Wed.	6:30 PM	Sept. 10	Nanaimo	Dec 3 @ 9:30am
C13* Insurance against Liability	Maurice McFadden	Mon.	6:00PM	Sept. 8	Victoria ICBC	Dec 2 @ 1:30pm
C14* Automobile Insurance	Monica Woldring		ONLINE WEB COURSE - See Above		Online	Dec 5 @ 1:30pm
C16* The Business of Insurance	S. Blennerhassett	Wed.	6:00PM	Sept. 10	Victoria	Dec 1 @ 1:30pm
C110 Essentials of Loss Adjusting	Gary Smith	Thurs.	5:15PM	Sept. 11	Victoria ING	Dec 4 @ 9:30am
C111 Advanced Loss Adjusting	Dave Beatty	Tues.	6:00PM	Sept. 9	Nanaimo ICBC	Dec 3 @ 1:30pm

Kelowna - address of locations listed below schedule *mandatory course

C12*	Insurance on Property	Scott Tumak	Fast Track - See Above	Kelowna	Dec 3 @ 9:30am
C14*	Automobile Insurance	Monica Woldring	ONLINE WEB COURSE - See Above	Online	Dec 5 @ 1:30pm
C111	Advanced Loss Adjusting	Greg Thierman	Thurs. 6:00PM	Sept. 11	Kelowna Dec 3 @ 1:30pm

COURSE LOCATIONS - LOWER MAINLAND

Surrey	ICBC Out-of-Province Claims	10470 - 152nd St - 4C
New West	Douglas College	700 Royal Avenue - Room 2217
North Vancouver	ICBC	151 West Esplanade - P306A
Vancouver (Downtown)	IIBC - (Insurance Institute of BC)	1110 - 800 W. Pender (corner of West Pender St & Howe St.)
	YWCA - Vancouver	535 Hornby St (btwn Dunsmuir & W. Pender) Macmillan Bloedel Room
	Aviva	1110 - 1125 Howe St.

COURSE LOCATIONS - VANCOUVER ISLAND & KELOWNA

Victoria	ING	246 - 2401C Millstream Rd
	TBA	TBA
	ICBC	910 Government St.
Nanaimo	ICBC Claims Centre	6460 Applecross Rd - Boardroom
	Save-On-Foods Community Room	6901 Island Hwy North
Kelowna	Stutters Restoration	201 - 1216 St. Paul St. Kelowna

In-Class CIP Course Fees (Fall 2008) EVENING CLASS and FAST TRACK

COURSE - fees include 5% GST	EARLY RECEIVED: Jul 7 – Jul 31			STANDARD RECEIVED: Aug 1 – Aug 22		
	Tuition & Exam	Textbook †	TOTAL	Tuition & Exam	Textbook †	TOTAL
C11	\$468.30	\$122.85	\$591.15	\$501.90	\$122.85	\$624.75
C12, C110, C120, C130, C111**	\$426.30	\$154.35	\$580.65	\$459.90	\$154.35	\$614.25
All Other Courses	\$426.30	\$122.85	\$549.15	\$459.90	\$122.85	\$582.75

ONLINE WEB COURSE - This course will require students to have access to highspeed internet and a microphone

Priority for this class will be given to students outside Metro Vancouver. Please contact IIBC for further details.

† TEXTBOOKS:

FAST TRACK & ONLINE: You must read your text prior to the first class. Add \$10.50 to the above fees for shipping and handling.

EVENING CLASS: Textbooks are handed out the first class.

If you already have a current edition textbook, the textbook fee will not apply.

** STUDENT RESOURCE GUIDES (include access to on-line tutorial):

Resource Guides contain sample questions and model answers matching the question styles of the national exams. You will find review questions, case study questions and other additional material to enhance the learning experience and to help prepare for the exam.

⌚ C12, C110, C111, C120, and C130 Textbooks: Fee above includes the mandatory student resource guide and on-line tutorial.

CANCELLATION POLICY (Evening Class, ON-LINE & FAST TRACK):

Once your form is received in our office you are registered. Approved withdrawals will be subject to a \$55.00 (incl GST) withdrawal fee and course text charge. No refunds will be made for texts that are not current, or have been marked in. All cancellations/withdrawals must be made in writing (email, fax or mail). Membership fees are non-refundable.

⌚ **Evening Class deadline**: Requests MUST be received prior to second class. NO REFUND will be given after the second class.

FAST TRACK and ON-LINE deadline: October 1, 2008. NO REFUND after this date.

Transferring to distance learning is not permitted and is considered a cancellation.

THREE WAYS TO REGISTER:

(1) On-line at www.insuranceinstitute.ca

(2) Fax to 604-681-5479 – form located at www.iibc.org – In-Class Registration Form

(3) Mail/Courier to: Insurance Institute of BC, 1110 – 800 W. Pender St. Vancouver, BC V6C2V6

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